



Report of the Meeting of the Standing Committee on Staff and Financial Regulations

**26 September 2016
Phnom Penh – Kingdom of Cambodia**

S C- Staff & Financial/Rep/2016/04

The Standing Committee meeting on Staff and Financial Regulations of Asian Parliamentary Assembly held its meeting on 26 September 2016 in Phnom Penh, Kingdom of Cambodia. APA Delegations from Afghanistan, Bahrain, Bangladesh, Bhutan, Cambodia, China, Indonesia, Iran, Iraq, Kazakhstan, Kuwait, Lao PDR, Pakistan, Palestine, Russia, Sri Lanka, Thailand, Turkey, United Arab Emirate and Vietnam participated in this meeting. List of participants is attached (**Annex I**).

The meeting started at 10.30 a.m. The agenda of the meeting was adopted (**Annex II**). Honorable Mr. Irfanullah Irfan, Member of Parliament of Afghanistan chaired the meeting and Honorable Mr. Nhem Thavy, Member of National Assembly of Kingdom of Cambodia was elected as the Vice-Chairman. Mr. Chairman expressed his appreciation to the National Assembly of Cambodia for accepting to host this meeting at the side of 1st Executive Council which was supposed to be held by Afghanistan Parliament. He has expressed sincere regret for not being able to fulfill this commitment and cited certain political and security constraints.

Honorable Mr. Nhem Thavy briefly reviewed the outcomes of various APA meetings concerning the staff and financial regulations including the meetings of the special Ad Hoc Committee on Staff and Financial Regulation in Tehran

and Phnom Penh back in 2013 and 2014. He further emphasized the need for expediting the processes of financial self-reliance for the APA by implementing the method of assessed contributions by all member parliaments.

His Excellency Dr. Masoud Islami, APA Acting Secretary-General presented a report on the present financial situation of the APA, in which he provided background information and cited documents and resolutions which have been adopted in this respect since 2008, particularly the APA Staff and Financial Regulations and the scale of assessment for financial contributions by member parliaments which were considered and adopted by the 7th APA Plenary in Lahore, Pakistan.

The draft resolution which was prepared for consideration by the Executive Council and the proposed budget plan for 2017 which was attached to it were considered and discussed by the meeting. Issues concerning the principles and methods of scaling the assessing contributions by the Member Parliaments; the method of estimating the figures of the proposed budget; mechanisms for ensuring transparency; and modalities for financial commitment in internal procedures of each parliament; were discussed in details. Many delegations demanded extended time for further consideration of the matter and suggested different ways for planning the APA budget. Accordingly, it was decided that planning of the APA budget should be referred to the next meeting of Standing Committee on Staff and Financial Regulations in 2017. Following informal consultations by the interested delegations, the Secretariat prepared a revised draft resolution on planning the APA budget reflecting the main concerns of the participating delegations and suggests a way forward. The draft was circulated and then discussed in the meeting of the Executive Council on 27 of September 2016 and was adopted unanimously. The text of the draft resolution entitled Planning APA Budget is attached to this report (**Annex III**).



NATIONAL ASSEMBLY

Annex I

Asian Parliamentary Assembly (APA) Standing Committee Meeting on Staff and Financial Regulation and 1st Executive Council Meeting



List of Participants

25 – 28 September 2016
Phnom Penh, Kingdom of Cambodia

No.	Countries	Name of Delegates	Position
APA Member Parliaments			
1	Afghanistan	1- Hon. Mr. IR Fanullash - IRFAN	Secretary of the House (Head of Delegation)
		2- Hon. Mr. Abdul AhadDorani	Member of Parliament
		3- Hon. Ms. RahelaSalim	Member of Parliament
		4- Hon. Mr. M. ArifTayeb	Member of Parliament
		5- Mr. SamiullahHussaini	Official
		6- Mr. ToobialayToorman	Official
2	Bahrain	1- Hon. Mr. Abbas Almadhi	Head of Committee on Services (Head of Delegation)
		2- Hon. Mr. Mohamed Alammadi	Member of the Council of Representatives
		3- Hon. Mr. Mohamed Alkhozai	Member of the Shura Council
		4- Hon. Mr. AbdulazizAbul	Member of the Shura Council
		5- Hon. Mr. Ahmed Qarata	Member of the Council of Representatives
		6- Mr. Ali Alaradi	Media Supervisor
		7- Mr. HamadAlkhalifa	Parliamentary Relations Development Specialist
3	Bangladesh	1- Hon. Mr. M.A Maleque	Member of Parliament (Head of Delegation)
		2- Hon. Mr. ChhabiBiswas	Member of Parliament
		3- Mr. NiharMandal	Assistant Director, Bangladesh Parliament Secretariat
4	Bhutan	1- Hon. Mr. JIGME ZANGPO	Speaker (Head of Delegation)
		2- Hon. Mr. KARMA RANGDOL	Member of Parliament
		3- Mr. SHERAB TENZIN	Assistant Director

5	Cambodia	1- Hon. Dr. NGOUN NHEL	2 nd Vice-President and Chairman of Organizing Committee
		2- Hon. Mr. CHHEANG VUN	MP
		3- Hon. Dr. PEN PANNHA	MP
		4- Hon. Post Dr. CHEAM YEAP	MP
		5- Hon. Mrs. KHUON SUDARY	MP
		6- Hon. Mr. YEM PONHEARITH	MP
		7- Hon. Mr. CHHIT KIMYEAT	Senator
		8- Hon. Mrs. NIN SAPHON	MP
		9- Hon. Mr. KEO PISETH	MP
		10- Hon. Mr. NHEM THAVY	MP
		11- Hon. Mr. HUN MANY	MP
		12- Hon. Mr. SUOS YARA	MP
6	China	1- Hon. Mr. WEIZHOU CAO	Vice-Chairman of Foreign Affairs Committee of the NPC of China (Head of Delegation)
		2- Mr. DEYU LIU	Director of the Foreign Affairs Bureau of the NPC of China
		3- Ms. YONGMEI JIA	Director of the Foreign Affairs Bureau of the NPC of China. Interpreter
		4- Mr. SHANRUI CHEN	Staff of the Foreign Affairs Bureau of the NPC of China
		5- Ms. YI ZHENG	Staff of the Foreign Affairs Bureau of the NPC of China. Interpreter
7	DPR Korea	1- Mr. Kim Ju Yong	Embassy of Democratic People Republic of Korea in Cambodia. (Representative)
8	Indonesia	1- Hon. Mr. Juliari Peter Batubara	Vice-Chairman of the Committee for Inter-Parliamentary Cooperation (Head of Delegation)
		2- Hon. Mr. Andi Iwan Darmawan Aras	Member of the Committee for Inter-Parliamentary Cooperation
		3- Hon. Mr. Jazuli Juwaini	Member of the Committee for Inter-Parliamentary Cooperation
		4- Ms. Endang Dwi Astuti	Secretary
		5- Mr. Panca Hendarto	Ministry of Foreign Affairs
		6- Ms. Sheila Teta Carina	Advisor
		7- Mr. Yanuar Arif Wibowo	Accompanying Person
9	Iran	1- Hon. Mr. ALI KAZIME BABAHEIDARI	Member of Parliament (Head of Delegation)

		2- Hon. Mr. JALIL RAHIMI JAHANABADI	Member of Parliament
		3- Mr. SEYED MORTEZA RAZAVIANI	Secretary
		4- Mr. SHAHRAM SALIMINAMIN	Adviser
10	Iraq	1- Hon. Ms. HananMohsin	Member of Parliament (Head of Delegation)
		2- Hon. Mr. Louis Bandar	Member of Parliament
		3- Mr. Mustafa Abbas	Secretary
11	Kazakhstan	1- Hon. Mr. YertargynAstayev	Senator, Member of the Committee on Finance and Budget (Head of Delegation)
		2- Hon. Mr. SerikBilyalov	Senator, Member of the Committee on Agrarian issue, Natural Exploitation and Development of rural areas
		3- Mr. Alexander Podvalov	Secretary
12	Kuwait	1- Hon. Mr. Hmood ALHAMDAN	Member of Parliament (Head of Delegation)
		2- Hon. Mr. Khalil ABDULLAH	Member of Parliament
		3- Mr. Meshal AL-ANEZI	Director of International Parliamentary Organizations
		4- Abdulaziz NASRALLAH	French Translation Specialist
		5- Mr. Meteb J M S Alosaimi	Official of Kuwait Embassy in Cambodia
		6- Mr. NaserFhaid B Alhajraf	Official of Kuwait Embassy in Cambodia
		7- Mr. SiatRorolfin	Official of Kuwait Embassy in Cambodia
		8- Mr. Sa Salem	Official of Kuwait Embassy in Cambodia
13	Lao PDR	1- Hon. SanyaPraseuth	Vice-President of the Committee on Economy, Technology and Environment. (Head of Delegation)
		2- Mr. SanexaySadettan	Head of Bilateral Relation Division. Secretary
14	Pakistan	1- Hon. Ms. NuzhatSadiq	Senator (Head of Delegation)
		2- Hon. Mr. Barrister Muhammad Ali Khan Saif	Senator
		3- Hon. Mr. Muhammad JavaidAbbasi	Senator
		4- Hon. Mr. Iftikhar Ahmad Cheema	Member of National Assembly
		5- Mr. Muhammad Arshad Jan Pathan	Joint Secretary
		6- Mr. Muhammad Adnan Azeem	Finance and Accounts Officer
15	Palestine	1- Hon. Mr. ZUHAIR SANDUQA	Member of National Council (Head of Delegation)
16	Russia	1- Hon. Mr. SaliyaMurzabaeva	Member of Parliament (Head of Delegation)

		2- Ms. YuliaGuskova	Adviser
17	Sri Lanka	1- Hon. Mr. Edward GunasekaraDehiwala Liyanage	Member of Parliament (Head of Delegation)
		2- Hon. Mr. Imran Maharroof	Member of Parliament
		3- Mr. JayalathPereraMahayagodage	Principle Officer
18	Turkey	1- H.E.BurhanKayaturk	Member of Parliamentary (Head of Delegation)
		2- H.E.BarisKaradeniz	Member of Parliamentary
		3- H.E. Ilhan Kemal Tug	Ambassador of Turkey Embassy in Cambodia
		4- Ms. ElifEsraOnal	Protocol Officer Assistant
		5- Mr. SerdarOzkan	Third Secretary of Turkey Embassy in Cambodia
19	Thailand	1- Hon. Gen. Utis SUNTHORN	Member of the National Legislative Assembly, Member of NLA in APA (Head of Delegation)
		2- Hon. Mrs. Suwannee SIRIVEJCHAPUN	Member of the National Legislative Assembly, Member of NLA in APA
		3- Ms. Krisanee MASRICHAN	Director of Association of Parliament and Association of Secretaries General of Parliament Division. Secretary
		4- Ms. Kanteera LEELANOND	Foreign Relations Officer, Senior Professional Level Association of Parliaments and Association of Secretaries General of Parliament Division. Assistant Secretary
		5- Ms. CharoenpornRaksapolmuang	Fist Secretary of Embassy of Kingdom of Thailand in Cambodia
		6- Mr. Sok Kim Sat	Official Embassy of Kingdome of Thailand in Cambodia. Interpreter
20	United Arab Emirates	1- Hon. Mr. Khalfan Al Ali	Member of Parliament (Head of Delegation)
		2- Hon. Ms. AfraAlbasti	Member of Parliament
		3- Mr. SaeedAlmheiri	Advisor
		4- Mr. Ibrahim Alzaabi	Advisor
21	Vietnam	1- Hon. Mr. Vu Hai Ha	(Head of Delegation)
		2- Mr. Ba DinhTruc	Secretary
APA Secretariat			
		1- H.E. Dr. MASOUD ISLAMI	Acting Secretary General
		2- H.E. Dr. ALI KHORRAM	Deputy Secretary General
		3- H.E. Dr. BIJAN MOSHIRVAZIRI	Deputy Secretary General
		4- H.E. Dr. SEYEDALI MAHMOUDI	Deputy Secretary General

Annex II

Agenda of the Meeting



ASIAN PARLIAMENTARY ASSEMBLY



Standing Committee on Staff and Financial Regulations

26 September 2016

Phnom Penh – Kingdom of Cambodia

Agenda

- 1- Adoption of the Agenda
- 2- Election of the Bureau
- 3- Opening Remarks by Chairperson
- 4- Report of APA Secretary General
- 5- Consideration and Recommendation of the proposed Draft Resolution
- 6- Any other matters

Annex III



Draft Resolution on Planning APA Budget

EC1/Draft Res/2016/21
27 September 2016

We, the Members of the Asian Parliamentary Assembly,

Recalling APA/Res/2008/04 and APA/ Res/2014/09 and other relevant APA documents;

Determined to enhance the efficiency and organizational capacity of the APA to achieve its goals and objectives enshrined in its Charter;

Underscoring the importance of participation by all Member Parliaments in sharing the financial needs of the APA and its Secretariat;

Emphasizing the principles of transparency, accountability, and efficient management of financial resources in APA budgeting and spending;

1. **Request** all APA Member Parliaments to take required measures, according to their respective internal budget planning procedures, to secure budgetary resources required for the payment of their assessed contributions in accordance with the APA Staff and Financial Regulations and the schedule of assessed contributions approved by the 7th APA Plenary;
2. **Encourage** all APA Member Parliaments, particularly those with stronger economies to make voluntary financial contributions to the APA for the implementation of its resolutions.
3. **Appreciate** the provision of financial and logistical support to the APA Secretariat by the Islamic Parliament of Iran since 2007, and request the generous continuation of its supports pending the full implementation of Financial Regulations and until the regular payments of assessed contributions by all Member Parliaments are securely made;
4. **Acknowledge** the generosity of the APA President and Vice-Presidents in contributing to the APA expenses by hosting the events and complying with the APA Decision on Modalities for Effective Organization of the APA Meetings adopted by the 7th Plenary on 10 December 2013.
5. **Request** Member Parliaments to provide technical and expert assistance to the Secretariat for planning the APA budget for 2018 and include capable and experienced experts in their delegations to the next meeting of the APA Standing Committee on Staff and Financial Regulations in 2017 where the budget plan will be determined;

6. **Request** the Secretary-General to prepare a report on the proposals to be submitted to the Secretariat by the Member Parliaments on the best practices, guideline, and suitable patterns for planning and allocating budget, useful for planning the APA budget prior to the meeting of the Standing Committee of Staff and Financial Regulations in 2017.